

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1   2	
2. AMENDMENT/MODIFICATION NO. 0002		3. EFFECTIVE DATE 28-Aug-2003		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY USA ENGINEER DISTRICT, SEATTLE ATTN: GENWS-CT P.O. BOX 3755 SEATTLE WA 98124-3755		CODE DACA67		7. ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. DACA67-03-R-0223	
				X		9B. DATED (SEE ITEM 11) 08-Aug-2003	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Renovate Dormitory 737, Malmstrom Air Force Base, Montana							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  28-Aug-2003	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**The following items are applicable to this modification:**AMENDMENT R0002

PROJECT: DACA67-03-R-0223, Renovate Dormitory 737, Malmstrom AFB, Montana

AMENDMENT NO. TWO (R0002)

A. This amendment provides, for information only the following:

- 1) Attached for information only the notes from the minutes from the pre proposal conference ,
- 2) Instructions for enter Design/Review (DR) Checks,
- 3) Attendance Roster, and
- 4) Question from site visit

C. NOTICE TO OFFERORS: Offerors must acknowledge receipt of this Amendment by Number and Date on the Standard Form 1442 BACK in block 19, or by telegram. Please mark the outside of the envelope in which your bid is enclosed to show amendments received.

**D. The proposal submittal time and date of 2:00 p.m. local time on 09 September 2003 is unchanged and remains the same.**

## Enclosures:

1. Minutes from pre proposal conference
2. Dr. Checks
3. Attendance Roster
4. Question

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DORM 737 RENOVATION  
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MINUTES OF PRE-PROPOSAL CONFERENCE

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10

Malmstrom Air Force Base  
Great Falls, Montana  
19 August 2003  
9:05 o'clock a.m.

11

12

13

BEFORE: SUSAN SHERRELL

14

APPEARANCES:

15

16

17

18

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Proceedings recorded by mechanical stenography, transcript  
produced by computer.

0002

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BE IT REMEMBERED that on Tuesday, 19 August 2003, at  
the JAG and Legal Building, 7218 Goddard Drive, Malmstrom  
Air Force Base, Great Falls, Montana, before Susan  
Sherrell, Contract Officer, the following proceedings were  
had:

6

MS. SHERRELL: There is a sign-up sheet, so if you  
would sign in if you haven't had an opportunity to do that.

8

I would like to introduce the government personnel.

9

My name is Susan

10

Sherrell. I am with the Seattle District Corps of

11

Engineers.

12

Could you all introduce yourselves?

13

MR. GAMBLE: Jack Gamble, base civil engineering.

14

MR. KORSLIEN: Alan Korslien, Corps of Engineers,  
project lead.

16

MR. GILMORE: John Gilmore, fire protection.

17

MS. SHERRELL: There's so few contractors. Everybody,  
please introduce yourselves. And that's the way you have to  
state your names to ask questions. So start.

20

MR. LYNCH: Jim Lynch. COMM Squadron, and base  
networking security.

22

MR. MARTINEZ: Brian Martinez. Work for AKEMA  
(phonetic) and maintain the telephone systems.

23

24 MR. MILLER: Jeffrey Miller. I have COMM services,  
25 contractor, network infrastructure.

0003

1 MR. BERGER: Robert Berger with Weis Builders.

2 MR. BECKMAN: Jack Beckman, James Talcott

3 Construction.

4 MS. SHERRELL: Our court reporter is taking  
5 minutes and they will be published probably by the end of  
6 the week.

7 If you have any questions, please, go ahead and ask  
8 them as we go through the briefing. But, please, just for  
9 the reporter, say your name and your company name before  
10 you ask the question so she can make sure we get the  
11 question attributed to the right person.

12 Again, all questions for this project will be  
13 published with the minutes. Questions, however, will not  
14 change the contract. They are for information only.

15 Any changes to the solicitation will come through an  
16 official amendment issued by the contracting office  
17 and marked as changes, to the such solicitation.

18 Anything that is said today will not change the plans  
19 and specifications as written. Again, amendments are the  
20 only thing that change plans and specifications.

21 I would like to kind of go into  
22 the description. The project provides upgrades of both the  
23 interior and exterior, including new shared kitchens and  
24 bathrooms, walk-in closets, entry doors/hardware, storage  
25 space, central mail distribution, overbuilt sloped standing

0004

1 seam metal roof/soffit system, roof and exterior wall  
2 insulation, new thermal break windows, exterior stairwell  
3 enclosures, new mechanical and electrical systems, and new  
4 landscaping, irrigation and site improvements. That's the  
5 official title.

6 Alan, do you have anything you would like to add to  
7 that?

8 MR. KOSLIEN: No, basically that's the text I wrote  
9 up, so that's all I could find.

10 MS. SHERRELL: Do you have anything else that  
11 you would like to add to that description, Mr. Gamble?

12 MR. GAMBLE: No. I think that total remodel is what  
13 it is.

14 MS. SHERRELL: Right.

15 MR. GAMBLE: That should cover it.

16 MS. SHERRELL: This is going to be a request  
17 for a proposal not an IFB. So we will receive your  
18 packages on the 9th of September. There will be no  
19 official bid opening. The packages will be accepted until 2PM.

21 We would like to be in the position to make the award 30 September.  
22 This project is subject to availability of funds, however. If  
23 it is not awarded this year, it will be awarded with FY04 funds.  
24 FY) begins on 1 October.

25 The proposals are due no later than 2:00 o'clock on

0005

1 the 9th of September. I heard you say you didn't have copies  
2 of your solicitation, so I am going to go briefly through  
3 the criteria.

4 MR. BECKMAN: You said the award was going to be made  
5 before when? You were trying to make an award?  
6 MS. SHERRELL: If we use FY03 funds, it will be made before 30  
7 September. So our evaluations, everything, will be in  
8 place, ready to go, so that if the funds are --  
9 MR. BECKMAN: Bid date is 30 of September?  
10 MS. SHERRELL: No, 9th of September.  
11 MR. BECKMAN: I am thinking of another project.  
12 MS. SHERRELL: The 1442 is our standard award  
13 sheet. And on that, you will find Block 13 proposal due  
14 date/time/place. And this offer acceptance period is 120  
15 days. The reason for that, again, is because it is subject  
16 to availability of funds. And we may be awarding in FY 04 but within 120  
17 days. Block 14, we would like to make sure you fill out your  
18 company information. And Block 19, you need to acknowledge  
19 all amendments that we publish for this project.  
20 Block 20A-C, complete name, date and signature for the  
21 person authorized to sign the project. Project certificate  
22 needs to be signed by someone other than the individual  
23 assigning the project. If your company is a one-man  
24 corporation, please include the State information that  
25 allows your corporation to be a one-man corporation.

0006

1 If it is a joint venture, you need to fill out the  
2 authority to bind the partnership or joint venture and  
3 provide any joint venture information that you have  
4 regarding your organization.  
5 10-2b through 10-2c through 10-2e is the prices,  
6 including base and optional items, and the conditions for  
7 exercising any options in Section 800-1a.  
8 As I said before, the project is subject to  
9 availability of funds. If not awarded in FY03, it will  
10 be awarded when funds are made available in FY04.  
11 MR. BECKMAN: This is part of the instructions to the  
12 bidder?  
13 MS. SHERRELL: Correct. Subcontracting plan is due at  
14 the time the proposals are submitted. If your business is  
15 a large business -- a large business is anything over  
16 \$28.5. We would like to have any and all questions three  
17 days before the close of the project.  
18 We don't have time to do amendments at the last  
19 minute. We don't have time to extend this out. So we are  
20 asking that you please get all of your amendments to us at  
21 least three days before the closing. That is the 6th  
22 of September.

23 This is a technically acceptable lowest price  
24 proposal. We first look at the  
25 proposals to ensure all of the offers are technically acceptable. Of those

0007

1 offers that are technically acceptable, we award to the lowest price.  
2 The government does not pay for any preparation costs  
3 and no information is given out concerning the award during  
4 the evaluation process. Once we have made the award, you  
5 may request a debriefing.  
6 Section 110 is the Instruction to Offerors section,  
7 we state how the proposals will be evaluated.  
8 There may be changes in the information format. We want two

9 proposals, one for price and one for technical. A  
10 proposal that does not contain those two pieces of  
11 information, price and technical, may not be considered for  
12 award.

13 We ask you read the descriptions for the evaluation  
14 criteria very carefully and make sure the proposal is  
15 complete. We tried to make it very easy for you by  
16 not requiring too much information, but we do  
17 need to have all the information that we requested. If a proposal does not  
18 contain all the technical elements, a proposal is automatically  
19 unacceptable. There are three criteria: Experience, qualifications,  
20 and past performance. In experience, we ask you submit  
21 three projects relevant to the type of work you will be doing:  
22 Renovation to dormitories, apartments, or renovation-type  
23 work.

24 We ask the projects be recent, within the last seven  
25 years; and we also ask that at least one of those projects

0008

1 be in climate conditions similar to Malmstrom Air Force  
2 Base, that's a cold, harsh winter in description 00110.

3 That's all you need to be acceptable for experience:  
4 Three projects, within the last seven years at least one  
5 that is in this type of a climate.

6 For qualifications, we changed this a little bit each  
7 time.

8 The goal is to select the best-qualified  
9 firms we can get, but we don't want you slipping up on  
10 something that we have changed in here.

11 So we have three people we are interested in: The  
12 project superintendent, the project manager, and the QC  
13 manager for the project.

15 Superintendent, we want somebody with no less than  
16 five years experience, with the project superintendent on a  
17 construction project of similar scope, size and complexity.  
18 We look at all three of those conditions.

19 The experience must demonstrate construction knowledge  
20 and ability to manage construction project and be  
21 consistent with the type of renovation project that is  
22 being done under this solicitation.

23 For project manager, a bachelor's degree in a relevant  
24 field, such as engineering, architecture or construction  
25 management, with a minimum of three projects as project

0009

1 manager that demonstrates the ability to construct similar  
2 renovation projects similar in scope and size, or a person  
3 in the construction field with a minimum of five years as  
4 project manager on a project that is similar in scope and  
5 size.

6 The QC manager, a graduate engineer, graduate  
7 architect or graduate of construction management, with a  
8 minimum of five years construction experience similar to  
9 this, or construction person with a minimum of ten years in  
10 construction experience and experience as a QC on at least  
11 one project. And this experience needs to be current. In  
12 other words, if you have a QC that was a QC in 1950 for  
13 five years, that is not going to count from the last ten  
14 years he was a QC on a project.

15 Past performance of the prime. We would like  
16 on past experience, on a past performance, you have been  
17 evaluated on the project that you have listed in your  
18 experience if it was CCASS.

19 If you want to see your CCASS rating, you just have to  
20 request it from the Portland district. And there's a phone  
21 number down here you can call and get the information on  
22 getting your own CCASS rating. You cannot obtain anyone's  
23 rating, but you can get it for your own.

24 Now if your experience you are giving us is civilian  
25 experience or experience other than federal government or  
0010

1 not in CCASS, you are to do a customer survey at the end of  
2 Section 110. Those surveys will be used in lieu of CCASS  
3 if you don't have the CCASS rating.

4 The intent of the government is to make an award on  
5 initial offers. We don't plan to go out for discussions.  
6 However, if everybody should fail to be in a competitive  
7 range, we would go out for discussions, or if there is a  
8 problem with pricing, when we get to pricing, we will go  
9 out for discussions only with those firms that are  
10 considered to be technically acceptable.

11 Section 600 is the reps and certificates. And I don't  
12 have too much to say about that. The thing you do need to  
13 fill out at the end for the section is your banking  
14 and bonding information found at the end of Section 600.

15 Section 700 are all the contracting clauses dealing  
16 with post awards -- I want to mention the Buy American Clause.  
17 This solicitation is only for American made products.

18 Any questions on that?

19 Section 800 contains special contract clauses and  
20 these are things that are unique to this requirement.  
21 There's a completion period of 365 days on this project and  
22 option clauses. The wage decision is the business wage.  
23 The Davis Bacon will be used with this contract.

24 I would ask you, again, make sure  
25 you get the whole package into us because we hate to eliminate  
0011

1 you because you forgot or left out a piece in the  
2 package. We don't have time to go out to do  
3 discussions after the initial evaluations so we would like to make sure you  
4 get it all in the first time.

5 Again, RPF and proposals until 2:00 o'clock on the 9th  
6 of September.

7 MR. BECKMAN: This wage decision is not the most  
8 current wage?

9 MS. SHERRELL: You are correct, it is not correct on my handout.

10 MT-01. It is correct in the solicitation. Please only  
11 use the one in the solicitation which is correct.

12 MR. BECKMAN: I believe it is -03.

13 MS. SHERRELL: You are absolutely right. And that is  
14 in the solicitation as I said. But what I say today does not  
15 change the plans and specs. You have to use the plans and  
16 specs.

17 I have issued one amendment to change the web site for technical  
18 questions. I have included that on the very last  
19 page of the hand out. This web site is our Dr. Check web site. All of

20 the questions that go to that website, you can view the questions  
21 and answers in Dr. Checks.  
22 Administrative questions will go to Susan Sherrell.  
23 I am going to be the contract specialist for this  
24 project.  
25 Do you have any questions before we start the site  
0012  
1 visit?  
2 Any questions about requirements or -- that  
3 Mr. Gilmore can answer about installation? Very quiet group.  
4 Then we can head out for the site visit. 7 MR. KORSLIEN: How  
the bidders would submit questions?  
8 MS. SHERRELL: The Dr. Check system is fairly new to a  
9 lot of people.  
10 MR. KORSLIEN: You have any questions on COMM?  
11 Because we can turn these guys loose.  
12 MR. BECKMAN: What kind of questions would I ask?  
13 MR. KORSLIEN: If you haven't seen the plans yet --  
14 SGT. MORGAN: My main concern is the overall  
15 protection of the dorm, as far as doors, windows, you know,  
16 things like that. That's where most of our questions are  
17 going to be so -- resource protection, stuff like -- I  
18 would like to see what kind of windows are we putting in  
19 here.  
20 MR. KORSLIEN: Those typically aren't the kind of  
21 questions that are asked here. This would be  
22 designer-related.  
23 SGT. MORGAN: That was my whole point about that.  
24 MR. BECKMAN: I mean, Alan, you know the project. How  
25 does that assimilate the contract, or what si the  
0013  
1 relationship between COMM and us? Normally we come on, we  
2 build. We construct. We do what you tell us to do. And  
3 then we go home.  
4 Is there a special security situation in this  
5 particular dorm?  
6 MR. KORSLIEN: Negative. And the same with --  
7 MR. BECKMAN: I don't know as I would have any special  
8 things. And if I did, I would address it on a RFI and --  
9 so --  
10 MR. KOSLIEN: Why don't we go and take a stroll to the  
11 dorm?  
12 (Conference adjourned.)



## SITE QUESTIONS

1. Is the dorm occupied and when will it be vacated:

The dorm is currently occupied at 60%. From the date of notification, the CDMO needs 30 days to move people and 60 days to move furniture.

CDMO is the Consolidated Dormitory Management Office.

2. Dr. Checks- what if you aren't sure which category your question fits into or it is an administrative question? There is a category called "other" you may add your questions there.

How to enter questions into the DR Checks system:

To open the Home Page, click on the Corps of Engineers' Website address at <http://www.nws.usace.army.mil>. Then go to the contract and bid information page and then to the advertised solicitation page. Under construction look for the Solicitation Number for this project shows and that number is DACA67-03-R-0223. That page shows the Technical POC. Beside the word "Phone" are the words "See Website". Click on the word "Website".

On the right side of the screen is a screen which says "bidder inquiry" First time users should fill out all the req'd information in order to receive a Password (maximum time to receive a Password will be 24 hours). Fill out all information then click "add new user." Existing Users Should scroll to USACE, enter your last name, password and click "I agree to terms listed below", then Login.

Scroll down to Construction Contractors' Modules: Click on the words Bidder Inquiry. When the next window opens, scroll down to "NWS Seattle District" and click on "Continue".

The next window will show NWS Malmstrom AFB, Renovate Dormitory 737, click on "Continue".

The next window will show Bidder Inquiry, click on "Continue". The next window requires that Discipline is required (scroll down and pick the Discipline of the question, not your discipline).

If the question is of a General Nature, click on "General" as a Discipline. Doc Type is also required. After filling in Discipline and Doc Type, scroll down to the box and type in your question, then click "Submit Inquiry" (Only type one issue in the box at a time. Maximum length of question is 700 characters. No HTML code).

When the next window opens, Discipline and Doc Type will be filled out.

Change the Discipline or Doc Type as necessary, then fill in the box and click on "Submit Inquiry".